

20th March 2020

To whom it may concern

Subject: Novel Coronavirus, COVID-19

At the Knight Group we take seriously the health and safety and welfare of our employees, customers and suppliers. It is our commitment to ensuring that our products and services are consistently delivered to the highest standards our customers and colleagues deserve.

Our priority and responsibility as an employer and supplier are to ensure that we are fully compliant with the laws governing our United Kingdom and Belgium operations.

The novel coronavirus, COVID-19 is providing unique challenges on a global scale. The health and welfare of our staff is paramount. Knight Group has extensive supply chain partners globally and we are seeking advice from our logistics partners to minimise current impact to the Knight Group's business.

Knight Group will abide by the advice provided by the World Health Organisation and the direct actions of the British and Belgium Governments.

It is our intention to remain agile in our decision making and provide our clients with concise communications if material supplied is affected due to precautionary and preventative measures imposed by the worlds Governments.

Whilst every effort has been made to lessen the impact on our supply chain and our customers, novel coronavirus, COVID-19 is an act of force majeure.

Most organisations use some form of Material Requirement Planning (MRP) software to provide forecasts for future requirements. It may be prudent to conduct a review of immediate requirements and add some manageability on critical stocking levels and accommodate for potential unknown events.

As of Monday 9th March 2020, we have proactively requested details from our supply chain in the effected regions to provide an update on their manufacturing capability. To date we have not been informed by our suppliers of any postponements or delays to the supply of materials. This however is an ongoing and fluid global event and this may not be the case in the future.

Update:

At present KSM's supply chain continues as normal for **general stock items**. KSM currently hold over £4million of stock and the production facility is working as normal albeit with some additional safety process.

However, we have been informed of several issues at suppliers globally. These include closures, capacity reductions and freight issues which may impact specific supply chain requirements.

Head Office, Purchasing & Accounts:

Linkside, Summit Road, Cranborne Road,
Potters Bar, Herts, EN6 3JL, England.
Telephone: +44 (0) 1707 650251
Facsimile: +44 (0) 1707 651238

Email:

sales@knight-group.co.uk

Website:

www.knight-group.co.uk

Sales, Production & Distribution

Saltley Business Park, Cumbria Way,
Saltley, Birmingham, B8 1BH, England.
Telephone: +44 (0) 121 322 8400
Facsimile: +44 (0) 121 322 8401

With the fast changing recommendations and restrictions being provided by Governments, KSM are unable to offer any guarantees to the supply chain currently.

As such, if you have any critical requirements, we suggest that you discuss these with a sales representative as soon as possible.

Yours sincerely,



Mark Wilson
Group Business Development Director

Mobile Telephone: 07825 171356
e-mail: mark.wilson@knight-group.co.uk

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